

Name of Local Chaplaincy Committee:



Name of School(s):

MINUTES

Date:

Venue:

Time:

Present:

Apologies:

<i>Item</i>	<i>Discussion</i>	<i>Action Who?</i>	<i>Due Date</i>
Minutes of last meeting			
Business Arising			
Chaplaincy Report(s)			
Correspondence In & Out			
Treasurer's Report			
Event Planning			
General Business			
Next Meeting / /2017			
Close			